



Community-University Partnerships

Annual Report

May, 2001

Submitted by:

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**Community-University Partnerships
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AY 2000-2001**

1. **Director's Statement of Accomplishments:** CUP has been in formal operation since Spring of 1999. The key accomplishments during the 2000-02 AY are summarized below.

- ! Develop funding priorities to bring in more external funding to CUP.
- ! Participated in bringing in another **\$190,000** of other external funding to CSUSB:
- ! Partnered in the submission of **\$2.5 Million** in grant applications with campus and community partners
- ! Permanently funded Office of Service-Learning and hired Service-Learning Director (**\$62,500**)
- ! Identified, designed, and constructed new space (Tripled Size)
- ! Developed Radin Scholarship Program for Service-Learning Students (**\$11,000**)
- ! Helped implement certificate program in Non-Profit Management, CSU funding
- ! Ran successful faculty training series on partnerships and service-learning
- ! Completed an inventory of the College of Social and Behavioral Sciences
- ! Started an inventory of the College of Business and Public Administration
- ! Awarded seven Community Fellowships (\$35,000)
- ! Awarded 11 Service-Learning Fellowships (\$56,000)
- ! Presented workshop on *Integrating Service-Learning@Teaching Resource Center*
- ! Planned 4th Annual CUP Symposium on April 25, 2001
- ! Hired Website Coordinator and constantly updating website
- ! Considered a second year of faculty training series on partnerships and service-learning
- ! Made over 30 presentations to community regarding CUP
- ! Made over 10 peer-reviewed, presentations regarding CUP at national meetings
- ! Developing proposal for *Community Outreach Partnership Center@grant to Housing and Urban Development*
- ! Developed and pilot tested a *Partnership Page@*
- ! Facilitated the connection of community groups with campus resources (2-3/week)
- ! Directly working with 20 community and campus stakeholders
- ! Received significant external recognition (including a Finalist for Ehrlich S-L Award)
- ! Refined the CUP operating structure with one Director and two Co-Directors; an executive committee with representation from all the academic colleges and student affairs that meets weekly; an advisory Board that meets quarterly; five content Partnerships and a Partnership Forum to span all five Partnerships.
- ! Communicated CUP activities via new website, regular email updates, reports to the campus and community.

2. Present and Projected Activities:

The following are the present activities of CUP:

- ! Working on bringing in more external funding to CUP
- ! Developing partnership with the City of San Bernardino to develop a **University District** in and around the campus.
- ! Develop CUP Signs for Building and Across Campus
- ! Finalize Director's salary formula for summer.
- ! Further exploring the opportunities to have a new physical facility for CUP as part of the **University District**.
- ! Participating in bringing in additional external funding to other CSUSB departments
- ! Partnering with community groups in the submission of grant applications related to CUP activities.
- ! Began strategic planning for the Office of Service-Learning.
- ! Planning for the development of a Community Service-Learning Advisory Cabinet
- ! Building the involvement and participation of community and campus members in the CUP Partnerships
- ! Identifying and designing a permanent office space for CUP.
- ! Managing the Radin Scholarship Program for Service-Learning Students.
- ! Helping implement certificate program in Non-Profit Management.
- ! Planning for a possible second year of faculty training on partnerships
- ! Completing the inventory of the College of Business and Public Administration.
- ! Planning the inventory of the College of Natural Sciences.
- ! Accepting applications for the Community Fellowships.
- ! Accepting applications for the Service-Learning Fellowships.
- ! Planning the 5th Annual CUP Symposium on April, 2002
- ! Improving and updating CUP website.
- ! Working to hire two student interns to assist with development of CUP website.
- ! Planning over 10 presentations to community regarding CUP
- ! Planning 5 peer-reviewed, presentations regarding CUP at national meetings
- ! Refining the CUP **Partnership Page**
- ! Facilitating the connection of community groups with campus resources.
- ! Continue working directly with 50 community and campus stakeholders
- ! Plan and implement weekly Executive Committee meeting and regular Advisory Board meetings and monthly Partnership Forum
- ! Further refine the **Health Agenda** for the Inland Empire
- ! Continue communicating CUP activities via new website, regular email updates, reports to the campus and community.
- ! Further plan the implementation of the **Learn and Serve** Phase II grant.
- ! Finalize the report to the CSU Chancellor's office regarding Service-Learning Curriculum and Infrastructure Development grant.

- ! Finalized the submission of the second year of the CSU Service-Learning Curriculum and Infrastructure Development grant.

The following are the projected activities of CUP for 2001-002:

- ! Work on bringing in more external funding to CUP
- ! Finalize partnership with the City of San Bernardino to develop a University District and around the campus.
- ! Further exploring the opportunities to have a new physical facility for CUP as part of the University District.
- ! Participate in bringing in additional external funding to CSUSB.
- ! Partner with community groups in the submission of grant applications related to CUP activities.
- ! Conduct year two of the strategic planning for the Office of Service-Learning.
- ! Finalize the building and development of a Community Service-Learning Advisory Cabinet
- ! Build the involvement and participation of community and campus members in the CUP Partnerships
- ! Further identify and design a permanent office space for CUP.
- ! Report to the Chancellor's office of the campus experience with the Radin Scholarship Program
- ! Participate in the CSU Directors of Service-Learning summer symposium.
- ! Participate in the CSU workshop on faculty development in service-learning.
- ! Attend the Invisible College annual gathering at Butler University.
- ! Continue to assist in the implementation of the certificate program in Non-Profit Management.
- ! Finalize the planning for a second year of faculty training on partnerships and service-learning
- ! Publish the final report of the inventory of the College of Business and Public Administration.
- ! Finalize the planning the inventory of the College of Natural Sciences.
- ! Continue to accept applications for the Community Fellowships.
- ! Continue to accept applications for the Service-Learning Fellowships.
- ! Continue planning the 5th Annual CUP Symposium on April, 2002
- ! Continue improving and updating CUP website.
- ! Train two student interns to assist with development of CUP website.
- ! Continue planning over 10 presentations to community regarding CUP
- ! Continue planning 5 peer-reviewed, presentations regarding CUP at national meetings
- ! Continue refining the CUP Partnership Page
- ! Continue facilitating the connection of community groups with campus resources.
- ! Continue working directly with 50 community and campus stakeholders
- ! Continue planning and implementing weekly Executive Committee meeting and regular Advisory Board meetings, and monthly Partnership Forum
- ! Further refine the Health Agenda for the Inland Empire
- ! Continue communicating CUP activities via new website, regular email updates, reports to the campus and community.
- ! Begin implementation of the Learn and Serve grant.

- ! Prepare for the submission of the report to the CSU Chancellor's office regarding Service-Learning Curriculum and Infrastructure Development grant.
 - ! Implement the second year of the CSU Service-Learning Curriculum and Infrastructure Development grant.
 - ! Finalize the Partnership Forum Membership
 - ! Edit, All types of Partnerships@
 - ! Summarize CSBS Inventory into CUP Focus Areas
 - ! Meet with Jose Marques re. California Endowment Funding
 - ! Meet with Zack Tucker re. Community Foundation Funding
 - ! Develop new Goals/Objectives for CUP: 2001-2002
 - ! Edit and Review the ACUP Community Indicators@
 - ! Finalize CUP Brochure
 - ! Put CUP Partnership Page@on the Web
 - ! Finalize edits to the CSUSB Faculty Handbook to include CUP and SL materials
 - ! Finalize All New Programs@for CUP
 - ! Prepare CUP Budget draft for 2001-02
 - ! Prepare SL Budget draft for 2001-20
 - ! Serve on the WASC Committee: Theme III and Theme I
 - ! Look in to a Promise Fellow@for CUP
 - ! Submit Kaufman Fellowship Application
 - ! Type up, Develop or Summarize the following:
 - < SB Demographic Data
 - < All Total Learning Quality Management@
 - < SL Director's Evaluation Form
 - < All Healthy Days@as indicators for health
 - < All Characteristics of an Engaged Campus@
 - < Suggestions from Tom Ehrlich
 - < Paper from Lilly Ohio on Community Engagement
 - < All Ethics and Community Engagement@
 - ! Explore the possibilities of a regional Conference with Pitzer College
 - ! Explore partnership with Arrowhead Farms Association and Newmark School with St. Bernardine Medical Center.
 - ! Seek baseline funding for service-learning.
3. **Budget Statement AY 2000-01: See Attached Excel Document;**
4. **Budget Plan for AY 2001-2002: See Attached Excel Document:**
5. **Anticipated Grant-Development Activities:**
- ! Develop partnership with City of San Bernardino to build CUP a new building
 - ! Seek California Endowment funding to support CUP Community activities and partnerships
 - ! Seek non-competitive funding from Federal Sources
 - ! Seek competitive funding from the California Endowment

- ! Seek funding from the CSU for Service-Learning
- ! Seek other competitive funding
- ! Work with President's Office to identify ~~A~~Earmarked@funding
- ! Seek baseline support from College of Arts and Letters
- ! Seek increased baseline support from Division of Student Affairs
- ! Explore baseline support from College of Extended Learning